

# AGENDA

**Meeting:** Bradford on Avon Area Board  
**Place:** Westwood Parish Rooms, Lower Westwood, Bradford-on-Avon  
BA15 2AF  
**Date:** Wednesday 29 January 2020  
**Time:** 7.00pm

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Including the Parishes of Limpley Stoke, Winsley, Monkton Farleigh, Bradford-on-Avon, Holt, South Wraxall, Wingfield, Westwood, Staverton

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:30pm**

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Please direct any enquiries on this Agenda to Kevin Fielding ,direct line 01249 706612 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115

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## **Wiltshire Councillors**

Cllr Jim Lynch, Bradford on Avon North  
Cllr Trevor Carbin, Holt and Staverton  
Cllr Sarah Gibson, Bradford on Avon South  
Cllr Johnny Kidney, Winsley and Westwood - Chairman

## **RECORDING AND BROADCASTING NOTIFICATION**

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

	<b>Time</b>
<p>1 <b>Chairman's Welcome, Introduction and Announcements</b> (<i>Pages 1 - 14</i>)</p> <p>Chairman's Announcements:</p> <ul style="list-style-type: none"> <li>• Wiltshire Family and Community Learning</li> <li>• Flood Resilience in Your Local Area</li> <li>• We're Targeting Fly-tippers</li> <li>• Wiltshire Green Pledge</li> <li>• British Telecom Proposed Payphones Removal Consultation</li> <li>• Boundary Review</li> <li>• Motiv8 Children and Young People's Service</li> </ul>	<b>7:00pm</b>
<p>2 <b>Apologies for Absence</b></p>	
<p>3 <b>Minutes</b> (<i>Pages 15 - 22</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on Tuesday 26 November 2019</p>	
<p>4 <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee</p>	
<p>5 <b>Waste Collection Changes</b></p> <p>Tracy Carter - Interim Head of Waste Management and Carbon Reduction, Wiltshire Council</p>	
<p>6 <b>PCC Precept Consultation</b></p> <p>Angus Macpherson – Police and Crime Commissioner</p>	
<p>7 <b>Rural Crime</b></p> <p>Rich Salter – Wiltshire Police</p>	
<p>8 <b>Westwood Parish Council update</b></p> <p>John Bishop – Chairman, Westwood Parish Council</p>	

9 **Partner Updates** *(Pages 23 - 38)*

- Wiltshire Police
- Dorset and Wiltshire Fire and Rescue
- NHS Wiltshire
- HealthWatch Wiltshire
- Town Council
- Parish Councils
- Community Family Care

10 **Community Grants** *(Pages 39 - 60)*

To determine any applications for Community Area Grants. Grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at:

<http://www.wiltshire.gov.uk/communityandliving/areaboards/areaboardscommunitygrantsscheme.htm>

11 **Working Group Updates**

12 **Close**

**9:00pm**

# Agenda Item 1

## **Chairman's Announcements**

<b>Subject:</b>	<b>Wiltshire Family and Community Learning</b>
<b>Web contact:</b>	<a href="http://www.wiltshire.gov.uk/family-learning">http://www.wiltshire.gov.uk/family-learning</a>

Wiltshire Family and Community Learning includes a range of community-based and outreach learning opportunities designed to help people of different ages and backgrounds to :

- Gain a new skill
- Reconnect with learning
- Prepare to progress to formal courses
- Learn how to support their children better

Our vision and strategy supports national, regional and Council objectives to create stronger, more resilient communities, supporting adults back into work and helping parents to support their children's life chances by:

- Delivering programmes in identified high priority areas of need, to targeted parents and carers of young children.
- Offering learners long term, planned programmes with clear progression pathways.
- Improving the attainment of adults and children as a result of families taking part in intergenerational learning activities.

Courses are funded by the Education and Skills Funding Agency. Learners must be 19+, have been resident in UK/EU for three or more years, have less than five GCSEs grades A-C and/or be a service family and/or in receipt of benefits

Please call us on 01225 770478 to find out more about our service.

Email: [familyandcommunitylearning@wiltshire.gov.uk](mailto:familyandcommunitylearning@wiltshire.gov.uk)



## **Chairman's Announcements**

<b>Subject:</b>	<b>Flood Resilience in Your Local Area</b>
<b>Web contact:</b>	<a href="mailto:renate.malton@wiltshire.gov.uk">renate.malton@wiltshire.gov.uk</a>

The recent wet weather may lead to communities asking about their flood risk.

Communities may be interested in holding a workshop to enable any towns and parishes within your area the opportunity to sit down and work through drafting up a flood plan for their community along with a colleague from the Environment Agency. Drawing up a flood plan can be daunting for a parish on its own but doing this with other like-minded parishes will help.

Communities can find out if they are at risk of flooding through the attached environment agency link: <https://www.gov.uk/check-flood-risk>

We would be looking to do this from January 2020. The best days to arrange these are Tuesdays & Wednesday – am/pm and evenings.

For more information please contact Renate Malton, Flood Resilience Officer [renate.malton@wiltshire.gov.uk](mailto:renate.malton@wiltshire.gov.uk)





# Chairman's Announcements

Subject:	New fly-tipping campaign: We're Targeting Fly-tippers
Web contact:	<a href="mailto:peter.white@wiltshire.gov.uk">peter.white@wiltshire.gov.uk</a>

Wiltshire Council has launched a new reward campaign to prevent fly-tipping in the county.

**The We're Targeting Fly-tippers (WTF) campaign aims to combat the scourge of fly-tipping by offering residents a reward of up to £200 in high street vouchers if they report information that leads to the successful prosecution of an offender or the payment of a Fixed Penalty Notice (FPN).**

If anyone has any information about fly-tipping in Wiltshire, they are requested to report it using the My Wiltshire app with as much information as possible. If this information leads to a successful prosecution or payment of a Fixed Penalty Notice, the person who reported it will earn a voucher of up to £200.

We want residents to provide information as possible, such as where the fly-tip is, the registration and make or model of the vehicle they saw, plus any description or photographs of the alleged fly-tippers. **However, it is essential that people do not attempt to confront anyone who is fly-tipping or put themselves in danger in any way. We also ask people not to try to rummage through or disturb the waste, as this could affect the scene and put people in danger.**

Fly-tipping costs Wiltshire Council more than £180,000 each year, it is unsightly and it is a danger to people, wildlife and the environment.

In Wiltshire, most fly-tip reports are of a commercial nature, where waste is cleared for a fee and then dumped to avoid lawful disposal costs. Penalties for offenders include an unlimited fine and/or five years' imprisonment; a £50,000 fine and/or 12 months' imprisonment; or a FPN of £400 if they are caught fly-tipping small-scale waste.



## ***Chairman's Announcements***

<b>Subject:</b>	<b>Wiltshire Green Pledge</b>
<b>Web contact:</b>	<a href="http://www.wiltshire.gov.uk/green-economy-climate-emergency">http://www.wiltshire.gov.uk/green-economy-climate-emergency</a>

Earlier this year Wiltshire Council pledged to be carbon neutral by 2030, and its councillors have agreed to seek to make the county of Wiltshire carbon neutral by 2030.

To help with this, The Green Pledge has been launched which is asking people to commit to making small changes that can have a big positive impact on the environment.

Such pledges could include:

- Leave the car at home and walk more
- Take shorter showers and turn off taps when brushing teeth
- Use a reusable cup
- Turn off lights when not using them

We want everyone to have a think about the changes they can make, starting today.

People should visit <http://www.wiltshire.gov.uk/green-economy-climate-emergency> to make a pledge – it only takes a couple of minutes.



# Chairman's Announcements

<b>Subject:</b>	<b>British Telecom Proposed Payphones Removal Consultation</b>
<b>Web contact:</b>	<a href="mailto:mary.moore@wiltshire.gov.uk">mary.moore@wiltshire.gov.uk</a>

The council has received notification from BT regarding consultation on its current programme of proposed public payphone removals. The relevant Area Boards should be aware of the affected payphones in their local community, by referring to the detailed enclosed sheet.

There are currently 71 public payphones with low usage levels and BT propose to remove them following a full consultation. BT has also placed consultation notices in the relevant payphone kiosks.

As the local authority, we are required to carry out our own consultation process to canvas the views of the local community. Briefing Note Number 19-033 has been circulated to Wiltshire Councillors and Town and Parish Councils.

Consultation has been initiated to receive reasons for any objections to the removal of specific phones, as a blanket objection is unlikely to carry weight.

BT has provided some examples of factors that may be relevant, full guidance on the removal process on its website (at: <http://stakeholders.ofcom.org.uk/binaries/consultations/uso/statement/removals.pdf>)

BT offers the opportunity for parish councils and registered charities to \*adopt a kiosk for just £1, thereby protecting the heritage of the community.

Details about this can also be found on BT's website (at <http://business.bt.com/phone-services/payphone-services/adopt-a-kiosk/>)

The consultation period closes on **28 January 2020**, and responses by end of business **14 January 2020** will enable us to include representations in forming our return to BT. All responses will be collated and directed to a single point of contact at Wiltshire Council: [mary.moore@wiltshire.gov.uk](mailto:mary.moore@wiltshire.gov.uk)  
Mary Moore, Economic Development and Planning, who will co-ordinate the response on behalf of the council

\*Defibrillators are one possible example of how payphone adoption can be put to a modern and potentially life-saving use, alongside libraries, art projects and information centres to suit individual and local community needs.



## ***Chairman's Announcements***

<b>Subject:</b>	<b>Community Governance Review</b>
<b>Web contact:</b>	<a href="mailto:committee@wiltshire.gov.uk">committee@wiltshire.gov.uk</a>

### **Wiltshire Council shall be undertaking a Community Governance Review in certain areas beginning on 1 November 2019.**

Community Governance Review (CGR) is a process to provide opportunity to review and make changes to governance arrangements to town and parish councils. This is to ensure that they continue to be reflective of the identity and interest of local communities, and that they are as efficient and effective in their governance as can be.

From 12 July 2019 Wiltshire Council contacted town and parish councils requesting expressions of interest for any changes to governance from parishes. Expressions received were circulated to any potentially affected parish council.

At its meeting on 31 October 2019 the Electoral Review Committee approved terms of reference for a Community Governance Review to be commenced on 1 November 2019, to include the following areas:

- Trowbridge, Hilperton, North Bradley, Southwick and West Ashton
- Salisbury and Netherhampton
- Chippenham, Chippenham Without, Kington St Michael, Lacock and Langley Burrell Without
- Melksham, Melksham Without and Seend
- Derry Hill and Studley (proposed new parish)
- Wilcot (and Huish), Manningford, Woodborough and Pewsey

**The following link has been established for provision of information relating to the review, and for receipt of any initial comments or submission of additional proposals:**

<http://www.wiltshire.gov.uk/council-democracy-cgr>





# Chairman's Announcements

<b>Subject:</b>	<b>Motiv8 Children's and Young People's Service</b>
<b>Web contact:</b>	<a href="https://www.dhi-online.org.uk/get-help/young-peoples-drug-alcohol-services/motiv8">https://www.dhi-online.org.uk/get-help/young-peoples-drug-alcohol-services/motiv8</a>

Our objectives are to engage with young people's groups and in turn promote the availability of the service for young people.

## **About the service:**

Motiv8 provide support services in Wiltshire for children and young people, up to their 18th birthday, with problematic substance use, and for children, young people and families affected by parental substance use. Its primary objective is to improve the health, welfare and life chances of those vulnerable to, or experiencing, substance misuse.

Motiv8 provide advice, guidance and one-to-one sessions for young people who are having problems with drugs and/or alcohol. The service is free and confidential, and aim to provide a flexible and non-judgemental space for young people to be open about the problems they are facing.

## **How we help:**

Motiv8 sees young people in and around Wiltshire, in their communities; at schools, colleges and home visits.

Our services include:

- Brief interventions
- Crime Prevention - community resolutions
- Individual sessions
- Outreach
- Groupwork
- Harm reduction information and advice
- Signposting to other services
- Workshops and training for professionals
- Workshops and training for young people

## **Motiv8 Team Manager:**

Natalie Huggins

Please contact should you require any further information about the service.

## **Phone**

0800 1696136

## **Email**

[info@dhimotiv8.org.uk](mailto:info@dhimotiv8.org.uk)

## **Instagram**

dhimotiv8



# MINUTES

**Meeting:** BRADFORD ON AVON AREA BOARD  
**Place:** St Margaret's Hall, St Margaret's Street, Bradford on Avon  
**Date:** 26 November 2019  
**Start Time:** 7.00 pm  
**Finish Time:** 8.40 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding ,Telephone 01249 706612 or (e-mail) [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jim Lynch, Cllr Trevor Carbin, Cllr Sarah Gibson, Cllr Johnny Kidney (Chairman),  
Cllr Laura Mays and Cllr Allison Bucknell

### **Wiltshire Council Officers**

Kevin Fielding – Democratic Services Officer

### **Town and Parish Councillors**

Bradford on Avon Town Council – Jennie Parker  
Westwood Parish Council – Julie Adcock & George Mumford

**Total in attendance: 45**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
37	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everybody to St Laurence School</p> <p>The Area Board members were introduced.</p> <p>The following Chairman's announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> <li>• New fly-tipping campaign: We're Targeting Fly-tippers</li> <li>• British Telecom Proposed Payphones Removal Consultation</li> <li>• Community Governance Review</li> <li>• Wiltshire Green Pledge</li> </ul>
38	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Ros Griffiths – Community Engagement Manager.</p>
39	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The Minutes of the Area Board meeting held on Wednesday 19 June 2019 were signed as the correct record.</b></li> </ul>
40	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
41	<p><u>Wiltshire Mighty Girls</u></p> <p>Marsha Mars gave a short presentation on the work of the Wiltshire Mighty Girls, a group which sought to empower and inspire girls by sharing and celebrating positive female role models from literature, film, the arts and media and business through the provision of after school clubs holiday/weekend workshops. Increasing their well-being, general health and self-esteem.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That the group had made a positive impact on 500 local girls &amp; young women by the end of 2019 through providing positive role models and age appropriate activities.</li> </ul>

	<ul style="list-style-type: none"> <li>• To increase well being, self-confidence and sense of community amongst girls and young women, with all activities being co-constructed with young people.</li> <li>• To develop social skills and work experiences for young people to positively impact the community at large.</li> <li>• To promoting healthy emotional, physical and mental well-being in young women.</li> </ul> <p>The Chairman thanked Marsha Mars for her presentation.</p>
42	<p><u>Wiltshire Police Update</u></p> <p>Inspector Dan Green presented the Wiltshire Police update.</p>
43	<p><u>Wiltshire Health &amp; Wellbeing</u></p> <p>Kate Blackburn - Public Health Consultant, Wiltshire Council gave a short presentation that outlined the health and wellbeing of the Bradford on Avon community area.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That in recent years there had been dramatic improvements in life expectancy with people across the UK enjoying longer lives.</li> <li>• Between 2014 and 2023 it was expected that the number of people in Wiltshire aged over 65 would increase by around a quarter and the number over 85 would increase by a third.</li> <li>• That a more elderly population typically had more complex health and care needs, e.g. the number of people with dementia in Wiltshire was predicted to double by 2030.</li> <li>• That more people were choosing or needing to delay retirement and consequently greater numbers of older people were working or caring for an elderly relative or providing childcare support to the next generation.</li> <li>• At least 1 in 4 people would experience a mental health problem at some point in their life.</li> <li>• 1 in 6 adults had a mental health problem at any one time.</li> <li>• Almost half of adults would experience at least one episode of depression during their lifetime.</li> </ul>

	<ul style="list-style-type: none"> <li>• Mental ill health represented up to 23% of ill health in the UK and is the largest single cause of disability.</li> <li>• People with severe mental illnesses die on average 20 years earlier than the general population.</li> <li>• The NHS spends around 11% of its budget on mental health. This was almost double the amount spent on cancer.</li> </ul> <p>The Chairman thanked Kate Blackburn for presentation.</p>
44	<p><u>Bradford On Avon Health Centre</u></p> <p>Amanda Brookes Locality Manager and Dr Janice Patrick gave a presentation highlighting the perceived level of service received by local residents attending the Bradford on Avon Health Centre and challenges facing the practice.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That the practice valued the support of its patients in helping it to give the best possible care.</li> <li>• That the practice welcomed feedback and would continue to strive to make improvements.</li> <li>• That the practice had an active Patient Participation Group (PPG) which welcomed new members.</li> <li>• That the practice was setting up a virtual PPG to develop a wider patient feedback base.</li> </ul> <p>Issues around the surgery telephony system</p> <ul style="list-style-type: none"> <li>• Both patients and staff were disappointed with our phone system.</li> <li>• Since upgrading the practice had spent more time sorting out issues with it and apologising to complaining patients, than any other part of the service.</li> <li>• That mornings were the busiest.</li> <li>• That patients perceived that the telephone triage system was also to blame.</li> </ul> <p>The Chairman thanked Amanda Brookes and Dr Janice Patrick for their frank and honest presentation.</p>

45	<p><u>Traveller Inequality Project</u></p> <p>Alice Young - Julian House – Travelling Community Support Service and Jessie – local boating community gave a short presentation that highlighted the plight of many of the local boating community and their experiences living and working on the local canal network.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• The good work being carried by the Floaty Boat Fund.</li> <li>• Good partnership working with Wiltshire Police and Dorset &amp; Wiltshire Fire and Rescue Service.</li> <li>• That beneficial boating workshops were now being delivered, covering such topics as boat safety and general boat maintenance.</li> </ul> <p>The Chairman thanked Alice Young and Jessie for their presentation.</p>
46	<p><u>Air Quality, Update on Wiltshire Air Quality Management Strategy and discussion on local AQM action plan</u></p> <p>Cllr Johnny Kidney advised that Area Board members had recently met with Streets Ahead to discuss the Wiltshire Air Quality Management Strategy and the local AQM action plan.</p> <p>It was agreed that this topic would be brought to a future Area Board meeting for further discussion.</p>
47	<p><u>Health and Wellbeing Group</u></p> <p>Dementia Action Alliance</p> <ul style="list-style-type: none"> <li>• That the Bradford on Avon Men’s Shed now had 13 members.</li> <li>• That the Bradford on Avon Men’s Shed had now found a home at Braford on Avon fc.</li> <li>• That Dementia Action Alliance was currently working on the “Make someone welcome” project.</li> </ul> <p>Living Well Project</p> <ul style="list-style-type: none"> <li>• That the Living Well Project was funded by Age UK.</li> </ul>

	<ul style="list-style-type: none"> <li>• The project was abased at the St Margaret’s Surgery.</li> <li>• The project helped people to access services across Wiltshire.</li> </ul> <p>Carers Café</p> <ul style="list-style-type: none"> <li>• That there were around 2,000 carers across the Bradford on Avon community area.</li> <li>• That the Café was funded by Bradford on Avon Town Council.</li> <li>• The Café was situated at the Swan Hotel.</li> <li>• That the group was looking to launch a Cares support group during 2020.</li> </ul> <p>The Chairman everybody for their updates.</p>
48	<p><u>Partner Updates</u></p> <p>The following partner updates contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> <li>• Dorset and Wiltshire Fire and Rescue</li> <li>• NHS Wiltshire</li> <li>• HealthWatch Wiltshire</li> <li>• Bradford on Avon Town Council</li> </ul>
49	<p><u>Community Grants</u></p> <p>Applications for funding</p> <p><b>Decision</b></p> <p><b>Bradford on Avon Bowls Club awarded £1,500 towards specialist mover for bowling green maintenance</b></p> <p>Funding previously approved Sept 2019 – agreed</p> <ul style="list-style-type: none"> <li>• <b>Holt Cemetery Bench £500</b></li> <li>• <b>Wiltshire Mighty Girls £3,500</b></li> </ul>



	<p>Decision</p> <p><b>Westwood Pocket Parks funding application – That the Bradford on Avon Area Board agreed to support this application</b></p>
50	<p><u>Working Group updates</u></p> <p>The CATG notes dated 11 November 2019 were agreed.</p>
51	<p><u>Date of Next Meeting</u></p> <p>Wednesday 29 January 2020 – venue to be confirmed.</p>
52	<p><u>Close</u></p>



## WESTWOOD PC CHAIRMAN'S REPORT

As the Chair of Westwood Parish Council I welcome the Chair and members of the Area Board, speakers and members of the public to this meeting of the Wiltshire Council Area Board for Bradford on Avon.

This evening's meeting is being held in the Westwood Parish Rooms, which have been significantly renovated and upgraded in recent times. A local group of volunteers spent much time fundraising, obtaining grants and arranging for the work to be carried out. This included a new extension and kitchen, which now offers much better facilities for the community.

Regrettably Westwood Parish Council has lost one of its members, namely Marianne Cartwright-Hignett, who resigned her position. Marianne now has a young family to look after and is responsible for the upkeep and building works at Iford Manner, so her decision was understandable. We wish her well. The Parish Council continues to operate with two vacancies available.

Westwood Parish Council has recently formulated a plan to replace the play equipment in the park. Although not dangerous, most of the equipment is life expired. With funds raised through the Precept we have made a grant application through a national funding scheme and await news. Depending on the outcome, a programme of works will be produced and further grant applications made to appropriate bodies.

The Parish Council liaises with Wiltshire Council for repairs and remedial action through the Parish Steward. We have a very good working relationship with the steward who does what he can from our requests, carries out additional items that he sees are necessary and provides a list of work done. We are very grateful for the work undertaken and thank Wiltshire Council for their continued support.

It was with great regret that Westwood Nursery School closed last year, after around 40 years of operation. The Parish Council has taken back responsibility for the building in the park and is currently in the process of obtaining interests from parties wishing to take over the use. Hopefully this will be resolved in a short period of time.

Westwood Stores and Post Office has been sold and new owners are now operating. The Parish Council wishes the occupants every success.

The Parish Council has purchased two telephone boxes, both of which have been renovated by a group of volunteers and are run as book swaps, both being extremely popular.

The Parish Council continues to monitor speeds within the 20 mph Speed Limit area. Regrettably, our statistics indicate that the village has one of the worst records for speeding within Wiltshire and ideas are currently being discussed regarding further action to be taken.

Westwood Parish Council continues to work towards completion of a Neighbourhood Plan. Our Councillor, Tim Leeder, is striving to conclude matters as soon as is practicable.

Thank you for your time.



WILTSHIRE POLICE

# CPT Briefing Bradford on Avon

Trowbridge Area Community Policing Team

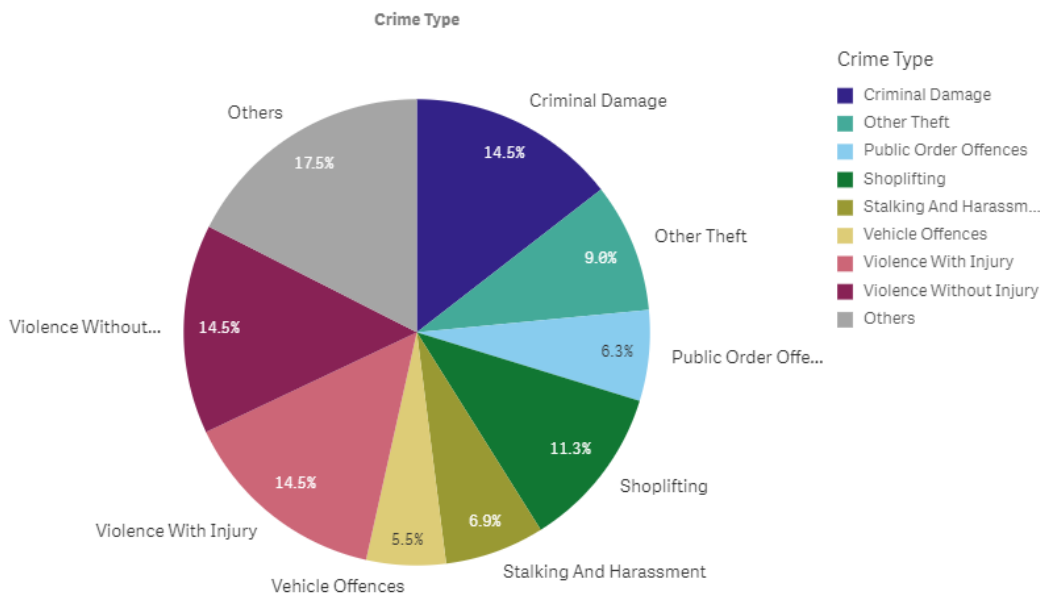


Proud to serve and protect our communities

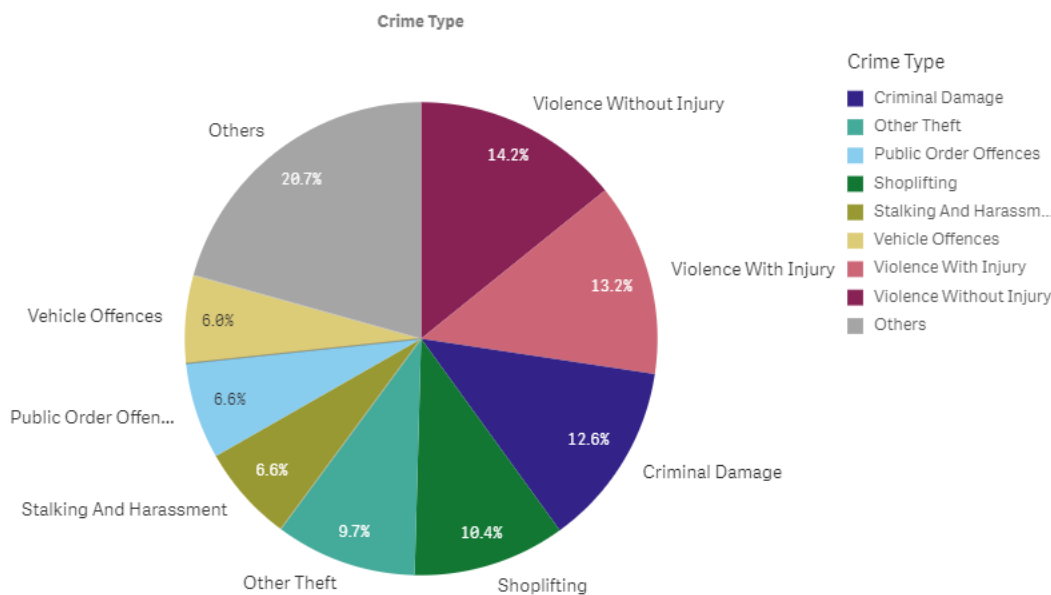
January /February 2020

## PERFORMANCE

Your Area - Five Highest Crime Groups (Previous 12 months)



Force Area - Five Highest Crime Groups (Previous 12 months)



Wiltshire West CPT - crime and incident demand for the 12 months to November 2019

WILTSHIRE POLICE

# CPT Briefing Bradford on Avon

Trowbridge Community Policing Team



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## Force-wide

- Wiltshire Police has had an increase in the volume of recorded crime by 4.5% in the 12 months to November 19 and continues to have one of the lowest crime rates in the country.
- Our service delivery remains consistently good.
- In November, we received 8,234 999 calls which we answered within 5 seconds on average and 11,604 CRIB calls which we answered within 1 minutes 28 seconds on average.
- In November, we also attended 1,594 emergency incidents within 10 minutes and 30 seconds on average.
- Wiltshire Police has seen a 10% reduction in vehicle crime and 9% in residential burglaries in the 12 months to November 2019.
- The Crime Survey of England & Wales recently ranked Wiltshire as one of the top forces (78.3%) nationally for public confidence. It covers the 12 months to March 2019.  
The publication can be found here: [WWW.CRIMESURVEY.CO.UK](http://WWW.CRIMESURVEY.CO.UK)

For more information on Wiltshire Police's performance please visit:

PCC's Website - <https://www.wiltshire-pcc.gov.uk/article/1847/Performance>

HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>

Police.uk - <https://www.police.uk/wiltshire>

WILTSHIRE POLICE

# CPT Briefing Bradford on Avon

Trowbridge Community Policing Team

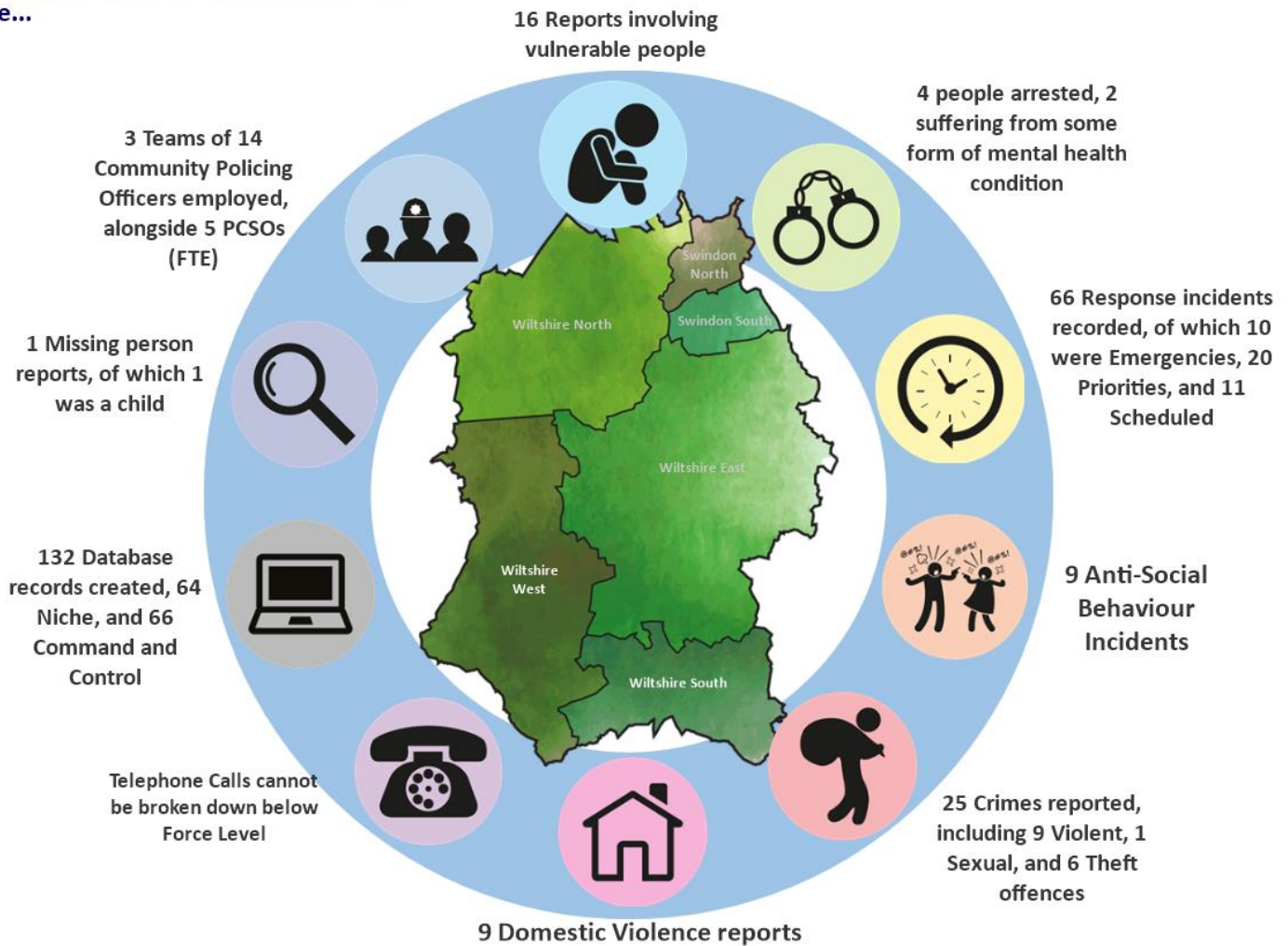


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## Area specific

On an average day in Wiltshire West there were...



Wiltshire West CPT Demand Overview – 12 months to November 2019

WILTSHIRE POLICE

# CPT Briefing Bradford on Avon

Trowbridge Community Policing Team



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January/February 2020

## LOCAL CPT UPDATES:

### CPT structure Changes

With the uplift of resources currently on going and planned for the future, Wiltshire Police is currently undergoing a period of restructure. The old West Wiltshire CPT has been separated into two smaller areas which will now be known as the Trowbridge Area CPT (which will cover Trowbridge, Melksham, Bradford on Avon Area Boards) and the Warminster Area CPT (which will cover Westbury, Warminster and South West Wiltshire (Tisbury/Mere) Area Boards). CPT West Wiltshire will no longer exist.

The new general email to contact the CPT Neighbourhood team is now

[TrowbridgeAreaCPT@wiltshire.pnn.police.uk](mailto:TrowbridgeAreaCPT@wiltshire.pnn.police.uk)

We want to publicise this email and encourage all partners and members of the community to use this for community related matters as a way of direct contact with the local CPT Team. For all crime related matters there is still the normal routes of reporting via 999 for emergencies, or 101 and online crime reporting via the Wiltshire Police website:

<https://www.wiltshire.police.uk/>

This has implications for staffing. Insp Andy Fee will remain in the area as the overall Inspector for Trowbridge Area CPT, with responsibility for the CPT Neighbourhood team, and the 5 CPT response teams, and associated resources. Insp Jill Hughes will take up the equivalent post in the Warminster Area CPT.

Two new Neighbourhood Sergeant Posts have been created and filled. These will be taken up by Sgt Leighton Williams who is in post, and Sgt James Twyford who is due to start with the team later this month, joining from Devizes CPT. All the previous Community Coordinators will now be known as CPT neighbourhoods Officers. Pc Lee Pelling will remain as a Melksham Officer, but will be joined by Pc Darren Foulger who moves across from Bradford on Avon later this month. Pc Louis Bowden takes up the new role as Bradford on Avon's new CPT neighbourhood officer. The PCSO's remain the same and will continue in their current roles, however their line management will now come under the Neighbourhoods sgt's for continuity.

We believe this is an exciting time for Policing as the new structure falls into place. It will be the bedrock for a clear vision for Neighbourhoods which will focus on Community engagement and better meet the needs of the local Community through long term problem solving and strengthened partnership working.



WILTSHIRE POLICE

# CPT Briefing Bradford on Avon

Trowbridge Community Policing Team



Proud to serve and protect our communities

January/February 2020

## YOUR CPT – BRADFORD ON AVON



Inspector Andy Fee



Pc Louis Bowden

You can find out more about your local CPT, including news stories and contacts for local officers, on our website: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

The new general email to contact the CPT Neighbourhood team:  
[TrowbridgeAreaCPT@wiltshire.pnn.police.uk](mailto:TrowbridgeAreaCPT@wiltshire.pnn.police.uk)

WILTSHIRE POLICE

# CPT Briefing Bradford on Avon

Trowbridge Community Policing Team



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## LOCAL PRIORITIES

PRIORITIES FOR BRADFORD ON AVON CPT	UPDATE
<b>Priority 1:</b>	
<p><b><u>Canal Thefts</u></b></p> <p>Bradford on Avon Neighbourhoods police have identified the canal network as a priority, taking responsibility for patrolling the extensive canal network in order to tackle the ongoing thefts from Barges and related businesses.</p> <p>Working together with partner agencies we are looking forward to building relationships between the local police and the liveaboard community by offering reassurance through visibility.</p>	<p><b>*NEW PRIORITY IDENTIFIED 20/01/20</b></p>
<b>Priority 2:</b>	
<p><b><u>Youth Engagement</u></b></p> <p>A number of ASB hot spots have been identified in and around Bradford on Avon.</p> <p>We will be looking at different ways to deal with this from a reactive and preventative perspective.</p>	<p><b>*NEW PRIORITY IDENTIFIED 20/01/20</b></p>
<b>Priority 3:</b>	
<p><b><u>Public Reassurance</u></b></p> <p>Through the use of high visibility foot patrols we promise to work hard to create and establish once again the "feel safe" community.</p> <p>As a team we strongly believe that being in and amongst the community is the best way to deter criminal activity whilst providing the reassurance the community deserves.</p>	<p><b>*NEW PRIORITY IDENTIFIED 20/01/20</b></p>

WILTSHIRE POLICE

# CPT Briefing Bradford on Avon

Trowbridge Community Policing Team



Proud to serve and protect our communities

January/February 2020

## HIGH LEVEL PCC UPDATES

- **Precept Consultation** – From 6 January, I will be consulting with residents and businesses in Wiltshire and Swindon on what they would be prepared to pay as part of their council tax bill next year's towards local policing. I am still waiting for notification from the Home Office on what our settlement will be in Wiltshire for 2020/21 and hope to be in receipt of this soon. I strongly encourage you to [submit your feedback on my website](#).

## HIGH LEVEL FORCE UPDATES

- We continue to implement **changes in our community policing teams** to better meet demand in our different patches. It is a phased approach and as of December the boundaries of our community policing teams changed with their names also changing to reflect the areas covered.

**The new list is:** Swindon Area CPT, Chippenham Area CPT, Royal Wootton Bassett Area CPT, Trowbridge Area CPT, Warminster Area CPT, Salisbury Area CPT, Devizes Area CPT and Amesbury Area CPT.

- **Changes to 101 system** – In mid-December the options available when members of the public call 101 have changed to allow for to be connected directly to some departments. They will also no longer be taking reports of shoplifting unless it is in progress, an offender is detained or there was violence to any members of the public or staff. Instead callers are encouraged to report the crime online and submit any available CCTV.

## GET INVOLVED

- You can keep up to date with the latest alerts and news in your area by signing up to our Community Messaging service – [www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)
- You can follow your CPT on social media <https://www.wiltshire.police.uk/Followus>

WILTSHIRE POLICE

# CPT Briefing Bradford on Avon

Trowbridge Community Policing Team



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January/February 2020

- More information on your CPT area can be found here: [www.wiltshire.police.uk](http://www.wiltshire.police.uk) and here [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)

## FEEDBACK/ACTIONS TAKEN

**January 2020**

## The right healthcare, for you, with you, near you

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

### News

#### **New Independent Chair appointed to lead Bath and North East Somerset, Swindon and Wiltshire health and care system**

Health and care leaders from Bath and North East Somerset, Swindon and Wiltshire (BSW) have appointed a new Independent Chair.

Stephanie Elsy, a Non-Executive Director at Solent Community and Mental Health Trust and former Leader of Southwark Council in London, joins the BaNES, Swindon and Wiltshire Sustainability and Transformation Partnership (STP) from 9 December 2019.

She will provide independent leadership and work to oversee the ongoing improvement and integration of health and care services across the region.

She will also help to deliver the ambitions set out in BaNES, Swindon and Wiltshire's Five Year Plan – which will be published early next year – and provide support to the partnership as it develops into an Integrated Care System (ICS) by April 2021.

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#### **New Director of Community and Joint Commissioning**

We are pleased to welcome Clare O'Farrell who has joined us as Interim Director of Community and Joint Commissioning. Clare has taken up this role to replace Ted Wilson who is currently acting Chief Operating Officer for Wiltshire.

Clare has had a 29 year career in variety of senior leadership roles in the NHS including senior operational management roles in acute hospital services in Wales and in the South West. She was the management lead for the establishment of the original Avon and Somerset Cancer Services Network and has previously worked in a commissioning role locally.

Since 2007 she has worked in senior roles at the Royal United Hospital where she has delivered strategic projects in partnership with NHS and with local people; this included a year supporting the successful bid for Wiltshire Community Services tender and most recently the acquisition of the RNHRD services which encompassed large scale public consultation and the successful transfer of patient services to new accommodation on the RUH site.

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## **Reminder - Transforming Maternity Services Together decision on proposal this month**

Follow extensive consultation, a final set of recommendations to change the way maternity services are delivered in B&NES, Swindon and Wiltshire will be submitted to a joint meeting of the BaNES, Swindon and Wiltshire Clinical Commissioning Groups Governing Body on Thursday 16 January 2020.

This meeting will be in public and will take place at the Lackham Campus, Wiltshire College from 10am – 12 noon. If you have any queries, please email us at [maternity.transformationBSW@nhs.net](mailto:maternity.transformationBSW@nhs.net)

You can still find information on the proposals on the [Transforming Maternity Services Together website](#).

---

## **BSW CCG online**

As we head towards the merger with Bath and North East Somerset CCG and Swindon CCG in April 2020, we are consolidating our online presence.

Our Twitter accounts have already merged – you can follow us @NHSBSWCCG

We are working on our Facebook accounts – the new address will be @NHSBSWCCG

And by 1 April 2020 we will have a new website in place – more information to follow.

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## **Governing Body meeting**

Our next Wiltshire CCG Governing Body meeting will be Thursday 23 January 2020 at 2pm at Southgate House, Pans Lane, Devizes.

The next BaNES, Swindon and Wiltshire (BSW) Governing Bodies in common meeting is on Thursday 16 January 2020 at Lackham Campus, Wiltshire College from 10am – 12 noon.

You can read the papers from previous meetings on our website [www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public](http://www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public)

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## **News archive**

Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – [www.wiltshireccg.nhs.uk/news/news-archive](http://www.wiltshireccg.nhs.uk/news/news-archive).

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**Keep up to date with news and information from Wiltshire CCG on social media.**



**NHS Wiltshire CCG**



**@NHSBSWCCG**





## Applications open for new Board Co-ordinator role



Board members  
Andy Mintram,  
Irene Kohler,  
Rob Jefferson  
(Chair), Hazel  
Dunnett  
and Emma  
Leatherbarrow

We are looking for a Board Co-ordinator who can liaise with and co-ordinate our Local Leadership Board, including working with the chair and manager to prepare the agenda and papers for meetings, take notes and share these with all members of the Board.

Our Local Leadership Board is the driving force behind our commitment to ensure the voices of children, young people and adults are heard by those who run, plan and regulate health and social care services in the county.

Its members are from a variety of backgrounds, including the NHS and education, and their role is to help us prioritise the health and social care issues that are most important to the people of Wiltshire.

The Board Co-ordinator role is for 10 hours a month and applicants will need to have experience in minute taking. The closing date is 26 January 2020. Find out more at: [www.helpandcare.org.uk/work-with-us/vacancies](http://www.helpandcare.org.uk/work-with-us/vacancies)

Find out more about our Board at:  
[www.healthwatchwiltshire.co.uk/our-board](http://www.healthwatchwiltshire.co.uk/our-board)

### Keep in touch

Stay up to date with what we're doing and where we're going by signing up to our news alerts.

Simply complete the form at the bottom of the homepage on our website to receive the latest updates straight to your inbox.

Find out where we'll be heading at [www.healthwatchwiltshire.co.uk/events](http://www.healthwatchwiltshire.co.uk/events)

And follow us on social media:



healthwatchwiltshire



@HWWilts



healthwatchwiltshire



# ***Update for Bradford on Avon Area Board***

<b>Update from</b>	<b>Bradford on Avon Town Council</b>
<b>Date of Area Board Meeting</b>	<b>29 January 2020</b>

## **Headlines/Key Issues**

- 
- New Green Spaces Officer at the Town Council from Jan 2020
- 
- Another Town Warden starting at the Town Council from Jan 2020
- 
- Shrove Tuesday Pancake Race 25<sup>th</sup> February 2020 on the Town Bridge at 11am
- 
- 4<sup>th</sup> March 2020 CBeebies Sarah and Duck Big Top Birthday in St. Margaret's Hall, tickets from Wiltshire Music Centre.
- 
- 8<sup>th</sup> March 2020 Performance by the folk artists Luke Daniels and Nancy Kerr in St. Margaret's Hall, tickets from Wiltshire Music Centre.
-



# Update for Bradford on Avon Area Board

Update from	Winsley Parish Council
Date of Area Board Meeting	29 January 2020

## Headlines/Key Issues

- The Council considered a resident's online petition posted on 'change.org.uk' to reduce the speed limit and improve road safety on the B3108. The resident brought the petition to the attention of the Community Engagement Manager. The Parish Council reasserted its continuing support for Cllr Kidney in his Unitary Authority Councillor role in campaigning for a reduction in the speed limit along the length of the B3108, with consideration of funding an independent survey if no progress is made by March 2020.

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- The Parish Council's tree planting programme has continued with additional planting on verges around the village. The project is gaining interest from residents and plans are progressing for planting 210 trees, donated by the Woodland Trust, with the identification of appropriate large sites a priority.

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- Winsley PC continues to consider how it can support actions to combat climate change. Two councillors met with Cllr Alex Kay to hear about action in Bradford on Avon. A small group of councillors and residents are meeting to progress ideas.

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- Between February and April the Parish Council will publicise and encourage residents to become involved with the drawing up of a Community Plan. It's been agreed that the drawing up of the plan should be led by residents, separate to the Parish Council, although with PC support. Whether the project goes ahead will depend on whether there is enough active support for this idea from the community.

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- Councillors and the Clerk have been looking at a possible revamp of the Winsley Community website and the implications of the Web Accessibility Regulations.

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- The Council is finalising the details of a professionally produced footpaths map for Winsley, with sponsorship from local companies covering a significant proportion of the costs.

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- Quotes are being obtained for a replacement activity trail in the play park.

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## Service Update November 2019

### BoA Youth Centre

Youth Centre sessions have been well attended, young people have been enjoying our weekly themes and activities. Young people have been engaging in a variety of activities at youth club from personal goal setting and litter picking to vegan nights. We believe it is great for young people to try different activities and enjoy new experiences.

BoA Youth have established a Young Peoples Working Group that help organise events and have an impact on the service we deliver for young people in BoA. The first project for BoA Youth Working Group is to work in partnership with Mighty Girls and organise a February Half Term Disco.

The older group created a Climate change display that they presented to the town council, our young people really enjoyed this as climate change is very important to them and it was great to have their voices heard.

BoA had some fantastic news! The Family Well-being Fair have donated £150 to our Youth Club and the Working Group have decided to spend the money on a 6week self defence course in the attempt help young girls feel safer when making their way around town during the winter nights.

Group	Number of Sessions Delivered (September – November)
Older Session 13 – 18yrs old	13
Younger Session 8yrs – 12yrs old	13

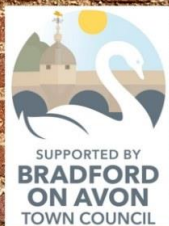
### **Attendance**

Members broken down by area:

BoA – 57  
Holt – 6  
Westwood – 7  
Winsley – 3

### **Total attendance at Youth Centre provision by month:**

September 2019 – 91  
October 2019 - 84  
Novemebr 2019 – 96



# BOA youth



Autumn 2019 Term

## WEEKLY THEMES

### SEPTEMBER 2019

- Tues 3rd Sept – Back to school – goals for the year
- Tues 10th Sept – Pizza making
- Tues 17th Sept – Litter pick and prizes
- Tues 24th Sept – Puzzle day

### OCTOBER 2019

- Tues 1st Oct – Balloons day
- Tues 8th Oct – Maze day
- Tues 15th Oct – Movie night
- Tues 22nd Oct – Trivia night
- Tues 29th Oct – Halloween disco

JUNIOR (8 -12 YRS) SESSION 16:45 – 18:45  
SENIOR (13 - 18 YRS) SESSION 19:00 – 21:00

Youth Club sessions are varied and themed to help us make each session fun, interesting and informative for all. £1 entry.

Bradford on Avon Youth & Community Centre, Frome Road, BA15 1LT





# BOA youth



WINTER 2019 Term



## WEEKLY THEMES

### NOVEMBER 2019

- Tues 5th Nov - Bonfire night
- Tues 12th Nov - Remembrance Day
- Tues 19th Nov - Vegan food night
- Tues 26th Nov - Cake Day

### DECEMBER 2019

- Tues 3rd Dec - Games night
- Tues 10th Dec - Christmas cards and decorations
- Tues 17th Dec - Christmas Party

JUNIOR (8 - 12 YRS) SESSION 16:45 - 18:45  
SENIOR (13 - 18 YRS) SESSION 19:00 - 21:00

Youth Club sessions are varied and themed to help us make each session fun, interesting and informative for all. £1 entry.

Bradford on Avon Youth & Community Centre, Frome Road, BA15 1LT

### Detached Activity

Youth workers have been working hard to earn the trust of local hard to reach young people and recently it would seem the hard work has been paying off. Local young people have been approaching BoA youth workers for advice and guidance regarding local matters. This is a massive building block and achievement for our youth workers as it will hopefully progress for these normally hard to reach young people engaging in other services we provide.

We have been in talks with Town Council in regard to the pavilion on Victory field as we are hoping to help clear the space and possibly use it as a base for future detach work on Friday nights. We feel this could be a huge step in the right direction for the detached work we deliver, as this will provide local young people with a sense of belonging.

Youth workers are continuing to communicate with local PCSO's regarding any issues/concerns or matters BoA Youth could support with.

A group of young people from the BOA detached session have engaged with youth workers regarding the skate park project and have requested a meeting with the town council to offer support and guidance from a young person perspective. This is something that the young people are very passionate about and we look forward to supporting young people and the town council to achieve some positive outcome for both.

Area	Number of Sessions Delivered (September - November)	Number of Young People
BoA	13	Average 15yp per session

### Partnership Activities

PCSO's

Mighty Girls

Active Trowbridge

Staverton village Hall

BoA Yoga

BoA Radio

6<sup>th</sup> Degree Blackbelt (self-defence classes)

### Individual Referred Work

1:1 Referred Work referrer	Number of Sessions Delivered (September - November)	Number of Young People
St Laurence	53	5

The individual referral work is aimed at young people who are not already engaging with other professionals to avoid mirror working, BoA Youth have been targeting young people who need extra support however are not always entitled to it. BoA Youth have been working with St Laurence school to identify young people who could be at risk of substance misuse, experiences of abuse, young people participating in risky behaviour or struggling with health and wellbeing.

Every young person is carefully matched with a mentor and offered a minimum of 6 sessions however if extra support is identified by our mentors more sessions will be commissioned to support that young person in the best way possible. Mentors work with young people to support their needs and create positive outcomes, this is done by building trusting relationships with young people through regular 1:1 sessions.

### **New Project**

BoA Youth have been working with St Laurence School and have decided to develop our Tuesday lunch time sessions into an advice and guidance session. St Laurence have agreed to provide a classroom during lunch time every Tuesday where we will set up an Advice and Guidance session for young people to attend. We will be offering support around health and well-being, CV writing, interview skills, how to manage exams and much more...

The Lunch Time Project will start in the new year.





<b>Report to</b>	Bradford on Avon Area Board
<b>Date of Meeting</b>	29/01/2020
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> BRADFORD ON AVON MEN'S SHED <b>Project Title:</b> Party in the Park in June 2020  <a href="#">View full application</a>	£700.00
<b>Applicant:</b> Bradford on Avon Men's Shed (BoAMS) <b>Project Title:</b> Bradford on Avon Mens Shed BoAMS  <a href="#">View full application</a>	£2500.00
<b>Applicant:</b> Bradford on Avon Museum Society <b>Project Title:</b> BoA Museum Resistivity Archaeology Kit  <a href="#">View full application</a>	£1000.00
<b>Applicant:</b> Monkton Farleigh Parish Council <b>Project Title:</b> Broadstones Play Park Refurbishment  <a href="#">View full application</a>	£3000.00

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

**2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

### 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

### 4. Financial Implications

Financial provision had been made to cover this expenditure.

### 5. Legal Implications

There are no specific legal implications related to this report.

### 6. Human Resources Implications

There are no specific human resources implications related to this report.

### 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

### 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

### 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">3534</a>	BRADFORD ON AVON MEN'S SHED	Party in the Park in June 2020	£700.00
<b>Project Description:</b> We held this event in 2019 and the outcome was very positive. More people in the town are now aware of the Dementia Action Alliance and want to complete a session to become a dementia friend. There is also more knowledge of services that can be accessed. It was also a fun day.			
<b>Proposal</b> That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
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<a href="#">3540</a>	Bradford on Avon Men's Shed (BoAMS)	Bradford on Avon Mens Shed BoAMS	£2500.00
<b>Project Description:</b> Open for up to 5 days per week the BoA Mens Shed will become a hub where people can gather to pursue practical interests share and learn skills and socialise. It is envisaged that our members or Sheddors will use their skills for practical projects of community benefit through activities such as woodworking metalwork IT repairing and restoring artefacts and getting involved in community projects. Membership will target - although not exclusively - older men who may be socially isolated by for example bereavement retirement or ill health.			
<b>Proposal</b> That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
<a href="#">3555</a>	Bradford on Avon Museum Society	BoA Museum Resistivity Archaeology Kit	£1000.00
<b>Project Description:</b> BoA Museum contributes strongly to our towns cultural life and tourism offer. The trustees also encourage wider outreach activities including events displays an extensive website and the Iron Duke project. Two key activities are encouraging volunteer engagement in the Oral History and Research Groups. Facilitated by the retired County Archaeologist the latter group are researching the rich archaeology of our area. The resulting new information e.g. on the Avon Valley Roman sites and the Iron Age fort at Budbury is made public through the internet our booklets and in a specialist journal. Having their own Resistivity Kit will greatly enhance the groups capacity to undertake ground surveys.			
<b>Proposal</b> That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
<a href="#">3608</a>	Monkton Farleigh Parish Council	Broadstones Play Park Refurbishment	£3000.00
<b>Project Description:</b> To remove broken or dilapidated play equipment from the play park and replace with new pieces of play equipment and the required safety matting.			
<b>Proposal</b> That the Area Board determines the application.			

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

Ros Griffiths

Community Engagement Manager

01225 718372

[Ros.Griffiths@wiltshire.gov.uk](mailto:Ros.Griffiths@wiltshire.gov.uk)



Grant Applications for Bradford on Avon on 29/01/2020

ID	Grant Type	Project Title	Applicant	Amount Required
3534	Health and Wellbeing Grant	Party in the Park in June 2020	BRADFORD ON AVON MEN'S SHED	£700.00
3540	Community Area Grant	Bradford on Avon Mens Shed BoAMS	Bradford on Avon Men's Shed (BoAMS)	£2500.00
3555	Community Area Grant	BoA Museum Resistivity Archaeology Kit	Bradford on Avon Museum Society	£1000.00
3608	Community Area Grant	Broadstones Play Park Refurbishment	Monkton Farleigh Parish Council	£3000.00

ID	Grant Type	Project Title	Applicant	Amount Required
3534	Health and Wellbeing Grant	Party in the Park in June 2020	BRADFORD ON AVON MEN'S SHED	£700.00

**Submitted:** 19/11/2019 11:43:39

**ID:** 3534

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Health and Wellbeing Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Party in the Park in June 2020

**6. Project summary:**

We held this event in 2019 and the outcome was very positive. More people in the town are now aware of the Dementia Action Alliance and want to complete a session to become a dementia friend. There is also more knowledge of services that can be accessed. It was also a fun day.

**7. Which Area Board are you applying to?**

Bradford on Avon

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA15 1DL

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Environment

Health and wellbeing

Leisure and Culture

Older People

Our Community

Safer communities

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year: yes

**10b. Project Finance:**

Total Project cost		£1400.00		
Total required from Area Board		£700.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Hire of venue	25.00	in our bank account	yes	345.35
Mailing invites	550.00	Grant from BOA Town Council		700.00
Punch and Judy	350.00			
Printing	110.00			
Insurance	350.00			
Chairs and miscellaneous	15.00			
Total	<b>£1400</b>			<b>£1045.35</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Bradford on Avon

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The Dementia Action Alliance has been working towards Bradford becoming a dementia friendly town for about two years now. In that time, we have made many friends linked together many groups and learned a great deal about helping people living with dementia. Not to mention the Men's Shed and carers. The last event proved to be an enjoyable day and also spread awareness even further. There are now more dementia champions to go round and we are able to host awareness sessions more easily due to peoples wider awareness of us and what dementia means. Next year we want the event to be even better and that is why we are starting to organise now. A dementia friendly town brings people together keeps people safe and supports the professionals to ensure that knowledge of their services reach everyone including those who often fall through the net. We have now signed up with Make Someone Welcome to ensure that our message reaches as many people as possible. The purpose is to reduce or eradicate loneliness encourage social awareness and inform

vulnerable people of their rights. The Party in the Park will also involve raising awareness of other vital issues. Wiltshire Sight will be attending and there will be presentations in respect of climate change BoA Community Emergency Volunteers The History of BoA as an industrial town Green Energy alongside Health and Wellbeing professionals and volunteers. We want the party to be fun and have also invited people who can make that happen.

**14. How will you monitor this?**

The DAA steering group meets monthly to discuss what is happening in the town and local villages. We are signed up with Alzheimer's Support and attend their meetings to discuss our projects and outcomes. We have a yearly AGM. We live in a small town and are able to monitor outcomes almost on a daily basis through residents

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

As last year the event will have public liability insurance for health and safety purposes. There will also be trained volunteers who will act as marshals. There will be a risk assessment and a lost child assessment as required by the Town Council who owns the venue ....Westbury Gardens BoA. The marshals are all DBS checked as are all of the professionals who will be involved. There will be medical staff at the venue. As Chair of the Dementia Action Alliance I will be responsible for safeguarding. My career history is as a social worker. Non-professional stall holders will have their own insurance and be responsible for their own site.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This is a one- off request. Although we are not fund raising we will charge a small amount for retail stalls to increase our bank balance to be used for future events.

**17. Is there anything else you think we should know about the project?**

na

**18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such

as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3540	Community Area Grant	Bradford on Avon Mens Shed BoAMS	Bradford on Avon Men's Shed (BoAMS)	£2500.00
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**Submitted:** 23/11/2019 01:46:17

**ID:** 3540

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Bradford on Avon Mens Shed BoAMS

**6. Project summary:**

Open for up to 5 days per week the BoA Mens Shed will become a hub where people can gather to pursue practical interests share and learn skills and socialise. It is envisaged that our members or Shedders will use their skills for practical projects of community benefit through activities such as woodworking metalwork IT repairing and restoring artifacts and getting involved in community projects. Membership will target - although not exclusively - older men who may be socially isolated by for example bereavement retirement or ill health.

**7. Which Area Board are you applying to?**

Bradford on Avon

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA15 1EX

**9. Please tell us which theme(s) your project supports:**

- Environment
- Health and wellbeing
- Leisure and Culture
- Older People
- Our Community
- Other

If Other (please specify)

In time mentoring young unemployed by imparting life experiences skills etc

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year: yes

**10b. Project Finance:**

Total Project cost		£18250.00		
Total required from Area Board		£2500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Materials to seal walls eaves against further water ingress	450.00	existing reserve		300.00

Commission engineers survey report on building repair plan	1000.00	Volunteer Shedders time 46 Mdays	3450.00
Materials to fabricate cover over the Inspection pit	350.00	Area Boards	2500.00
Check re connect electricity to master junction box	500.00	Town Council	2500.00
Purchase suitable liability insurance	750.00		
Materials to form internal insulated stud wall repair replace doors	2500.00		
Materials to rewire the shed	1250.00		
Internal fittings benches shelving cupboards etc	3000.00		
Purchase of tools machinery	5000.00		
<b>Total</b>	<b>£14800</b>		<b>£8750</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The BoA Mens Shed will provide an accessible safe space for the personal public and community benefit by the promotion and maintenance of good health and mental stimulation for - in particular but not exclusively - men in and around Bradford on Avon. Focussing on those who are retired unemployed have physical or mental health challenges

the aim is to provide facilities for hobbies skills development recreation social or other interactive activities related to practical interests skills sharing or the learning of new skills and helping with community based projects. Men - in particular - having often partaken in a full working life can feel isolated with a loss of direction routine and camaraderie after leaving their working environment. This often leads to feelings of loneliness and isolation which can endanger their health and wellbeing. The Mens Shed movement has a proven successful track record both nationally and internationally for not only alleviating the above problems but also harnessing the considerable skills experience that age can offer our communities. There is more to Mens Sheds for example sharing skills informal learning mentoring and enjoyment. Once operational the Shed will be able to undertake projects subject to prevailing skills base and Code of Practice for organisations within the community for example local wildlife education and Council organisations. In fact we have already been asked to make 40 bird boxes for another community group within the town.

**14. How will you monitor this?**

Attendance records complete with associated activity sheets will be established and maintained and reviewed on a regular basis.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

The Shed has a written Safeguarding Policy - Copy available on request - which addresses all the issues referred above. This policy forms part of the Induction Pack for all members and will be displayed on the Shed notice board. All members are of volunteer status however at least one member of the Steering Committee and the elected session supervisors will be DBS checked and a register of checked personnel maintained together with a personal file which would be completed as part of all shedders induction process. The entire shed will operate on a volunteer basis without any staff - temporary or otherwise obviating the need for specific staff references. Ultimate responsibility will rest with the Chair who would also be responsible for where and how relevant information is stored.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This application relates to the initial start up phase which will propel our project to a viable shed which has profile security atmosphere and show its visible potential to transform develop into the thriving Mens Shed that Bradford on Avon deserves. Whilst additional funding will be needed and sought in order to advance the project towards full operational status this application will achieve the major goal of providing a safe social meeting space from which we can proceed. are developing a fundraising strategy to ensure the future sustainability of the Shed ranging from membership fees and receipts from the provision of goods and services and in house fund raising. Discussions are ongoing with the Wiltshire Community Foundation for a multi year grant and in parallel focus will direct towards commercial organisations whose Charitable arms look to support this brand of activity - for example Sainsburys The Co-Op. Local businesses will also be approached to support our endeavours in cash or kind.

**17. Is there anything else you think we should know about the project?**

We have access to 2 sheds on the Bradford on Avon Sports Clubs site. This application relates to the renovation of the smaller of the two being more achievable in an acceptable timescale. The other adjacent shed is almost twice the size and has a better roof height so would make an outstanding spacious Mens Shed. However, the work load and costs



associated with its repair renovation are commensurately greater - such that more radical thinking and deeper research will be needed for example the consideration to demolish and replace it. We have not thought in greater detail being focussed on the more realisable goal related to the smaller building- the subject of this application. Meantime the larger adjacent shed will remain accessible for storage of materials assembly of larger projects etc.

18. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3555	Community Area Grant	BoA Museum Resistivity Archaeology Kit	Bradford on Avon Museum Society	£1000.00
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**Submitted:** 07/12/2019 18:18:46

**ID:** 3555

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

BoA Museum Resistivity Archaeology Kit

**6. Project summary:**

BoA Museum contributes strongly to our towns cultural life and tourism offer. The trustees also encourage wider outreach activities including events displays an extensive website and the Iron Duke project. Two key activities are encouraging volunteer engagement in the Oral History and Research Groups. Facilitated by the retired County Archaeologist the latter group are researching the rich archaeology of our area. The resulting new information e.g. on the Avon Valley Roman sites and the Iron Age fort at Budbury is made public through the internet our booklets and in a specialist journal. Having their own Resistivity Kit will greatly enhance the groups capacity to undertake ground surveys.

**7. Which Area Board are you applying to?**

Bradford on Avon

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA15 1SG

**9. Please tell us which theme(s) your project supports:**

Leisure and Culture

Our Community

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2018

**Total Income:**

£9415.00

**Total Expenditure:**

£9245.00

**Surplus/Deficit for the year:**

£170.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£4663.00

**Why can't you fund this project from your reserves:**

As the museum receives no direct support to running costs the trustees believe it is prudent to maintain a reserve for unexpected maintenance costs and opportunities to acquire relevant historic objects.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£3000.00		
Total required from Area Board		£1000.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
Resitivity Kit	3000.00		Museum Society funds	yes 1000.00
			Town Council grant	yes 1000.00
<b>Total</b>	<b>£3000</b>			<b>£2000</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Bradford on Avon

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Volunteers will have an enhanced volunteering opportunity. The community and tourist visitors will benefit from an enhanced understanding of our areas history.

**14. How will you monitor this?**

Resulting new information becomes publicly available as described above. The trustees monitor progress and detail it in each years annual report and accounts.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

employee volunteer policies and insurance are in place. New on-site digs are risk-assessed. Ultimate responsibility lies with the trustees

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The museum and its outreach activities are entirely volunteer-based and economical running costs are covered from donations and subscriptions. The application is for equipment for the longer term.

**17. Is there anything else you think we should know about the project?**

Na

**18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3608	Community Area Grant	Broadstones Play Park Refurbishment	Monkton Farleigh Parish Council	£3000.00
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**Submitted:** 10/01/2020 16:33:44

**ID:** 3608

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

The Parish Precept is funding part of this project but the required amount of match funding cannot be met by the Precept alone.

**5. Project title?**

Broadstones Play Park Refurbishment

**6. Project summary:**

To remove broken or dilapidated play equipment from the play park and replace with new pieces of play equipment and the required safety matting.

**7. Which Area Board are you applying to?**

Bradford on Avon

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA15 2QA

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Health and wellbeing

Leisure and Culture

Our Community

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2019

**Total Income:**

£5700.00

**Total Expenditure:**

£6936.00

**Surplus/Deficit for the year:**

£6105.00

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£6470.00

**Why can't you fund this project from your reserves:**

The Parish Council has committed 4500.00 from its reserves to the project. It will be its largest expenditure of 2020. The PC is also in the process of developing a new village website and renewing some of the village noticeboards. With these in mind no further funds can be identified for the playground.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£25000.00		
Total required from Area Board		£3000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Play equipment labour and safety matting	24167.32	Parish Precept	yes	4500.00
Maintenance	630.00	Pocket Parks Grant Application		17297.32
Total	<b>£24797.32</b>			<b>£21797.32</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?****13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

This refurbishment will enable children to play safely and provide a space designated specifically for their use. The play park is the only one in walking distance of the main village of Monkton Farleigh and is situated on the Broadstones estate which is increasingly populated by young families - currently 60 of residents have young children who will

benefit from this refurbishment. This park will also serve to enhance the lives of some of the residents who rely on social housing and lower incomes. It is also one of only two small public green spaces in a village that has a high proportion of farmland and privately owned estates. There is no other parkland or designated green space within the parish of Monkton Farleigh. The new equipment will mean that the space will be safer for children to use. This will have a positive impact on their health encouraging physical activity in the outdoors. This is in line with current government policies and strategies regarding childhood obesity. The park will also benefit the community in providing a safe meeting place for children of all ages and parents. Where possible we intend to keep any equipment that is still usable and safe. There will be a mix of equipment to include Early Years Foundation Stage and older children. The cost of housing in the Broadstones estate and the history of house sales to young families indicate that there will continue to be a need for the park and that it will continue to be used for many years to come.

**14. How will you monitor this?**

This will be monitored through observational audits. We will also be feeding back to the Parish Council at regular intervals about the use of the park. The Parish Council has also agreed to provide ongoing funding for the maintenance and safety certification of the park.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

The park will be inspected and certificated on a quarterly basis by a licensed inspector. Regular inspections will also take place by members of the parish council one of whom will be trained by a Playforce Inspector

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The Parish Council has agreed to fund the ongoing maintenance of the park. This is detailed in the Parish Council Minutes from 27.12.2019.

**17. Is there anything else you think we should know about the project?**

**18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

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